



**PLANNING AND DEVELOPMENT DEPARTMENT
CITY OF HIGH POINT
BOARD ACTION APPLICATION SIGNATURE FORM**

DOWNLOAD, PRINT, SIGN, NOTARIZE (if required), SCAN and UPLOAD FORM TO THE APPROPRIATE RECORD

The signature(s) provided below are for the following application: *(Check one and enter the case (record) number)*

- | | | |
|-----------------------------------------------|--------------------------------------------|-----------------------------------------------------|
| <input type="checkbox"/> Annexation _____ | <input type="checkbox"/> Appeal _____ | <input type="checkbox"/> COA _____ |
| <input type="checkbox"/> Plan Amendment _____ | <input type="checkbox"/> Special Use _____ | <input type="checkbox"/> Street Abandonment _____ |
| <input type="checkbox"/> Text Amendment _____ | <input type="checkbox"/> Variance _____ | <input type="checkbox"/> Zoning Map Amendment _____ |

Applicant Signature – *Sign when the applicant is different from the property owner(s). Required for Text Amendment applications.*

_____	_____	_____
<i>Name (please print legibly)</i>	<i>Company or firm name and/or address</i>	<i>Signature</i>

Property Owner(s) Signature – *Required for Annexation, COA, Special Use, Variance and Zoning Map Amendment. If the property owner is a company, corporation, LLC, etc. or if the person signing is attorney-in-fact for the property owner, the signature(s) must be notarized below.*

_____	_____	_____
<i>Name (please print legibly)</i>	<i>Name (please print legibly)</i>	<i>Name (please print legibly)</i>
_____	_____	_____
<i>Title (i.e. company or corporate officer)</i>	<i>Title (i.e. company or corporate officer)</i>	<i>Title (i.e. company or corporate officer)</i>
_____	_____	_____
<i>Address</i>	<i>Address</i>	<i>Address</i>
_____	_____	_____
<i>Signature</i>	<i>Signature</i>	<i>Signature</i>

Notary Public Certification State of: _____ County of: _____

I, _____, a Notary Public for said County and State, do hereby certify that _____ personally came before me this day and acknowledged that he/she is the; *(complete 1) or 2) below*

1) _____ of _____, and that said entity is the owner of the real property described in the application referenced above, and that by authority duly given _____ has signed the application in its name and acknowledged on behalf of _____ the due execution of the application;

-OR-

2) Attorney-in-fact for _____ who is/are the property owner(s) of the real property described in the application referenced above, and has signed the application referenced above for and in behalf of said owner(s), and that his/her authority to execute and acknowledge said application is contained in an instrument granting him/her power of attorney, being recorded in the _____ on the ____ day of _____, _____, and that the said _____ has acknowledged the execution of the referenced application for the purposes expressed therein.

Witness my hand and official seal, this _____ day of _____, 20__

(Official Seal)

_____ Notary Public My commission expires _____, 20__